

**Charlotte Valley Central School
Board of Education
Regular Meeting
January 04, 2024 at 6:30 p.m.**

I. COMMENCE REGULAR MEETING/PLEDGE TO FLAG

II. PUBLIC FORUM REGISTRATION AND RULES

- A) The President of the Board of Education will ask members of the community if they would like to address the Board of Education.
- B) A list of speakers will be prepared by the Clerk of the Board.

III. AGENDA REVISIONS

- A) Potential approval to accept the revisions to the preliminary agenda.

IV. BUSINESS MEETING

- A) Approval of Minutes – December 07, 2023, Regular BOE Meeting Minutes.
- B) Approval of General Warrant #17 dated December 19, 2023 (expenditures through 12/19/23).
- C) Approval of Cafeteria Warrant #18 dated December 19, 2023 (expenditures through 12/19/23).
- D) Approval of Federal Warrant #19 dated December 19, 2023 (expenditures through 12/19/23).
- E) **No Capital warrant at this time.**
- F) Approval of the September 2023 Monthly Cash Balances and Treasurer's Report.
- G) Approval of the November 2023 Student Activity Account Report.
- H) Approval of the recommendations of the CSE Chairperson.
- I) Approval of the monetary settlement check of \$2,627.59 from Frantz Law Group on behalf of Jul Lab, Inc. and increase the 2023-2024 budget for the same amount and allocate those funds as follows: \$2,627.59 to Budget Code #2810-400 - Guidance Contractual.
- J) Approval of the monetary donation of \$255.00 from Hannaford Helps Schools and increase the 2023- 2024 budget for the same amount and allocate those funds as follows: \$255.00 to Budget Code # 2110-450 Teaching Regular School – Materials & Supplies.
- K) Approval to adjust the following pay rates to meet the NYS minimum wage increase to \$15.00 an hour as of December 31, 2023.

Substitute Aide/TA/Teacher	New Rate	Previous Rate
Certified Teacher	\$125/day	\$120/day
Bachelor's degree, Uncertified	\$115/day	\$110/day
Non-college, Uncertified	\$105/day	\$100/day
Substitute Nurse		
RN	\$125/day	\$120/day
LPN	\$115/day	\$110/day
Other	\$105/day	\$100/day
Substitute Office Staff	\$15.00/hr	\$14.20/hr
Substitute Cafeteria Staff	\$15.00/hr	\$14.20/hr
Substitute Bus Driver	\$21.00/hr	\$21.00/hr

V. BUSINESS MEETING (Non-Standard Items) - None at this time

VI. PERSONNEL

- A) Departures from the District

- 1) Resignation(s) - None at this time
- 2) Leave Requests
 - a) Approval of the leave request of Loretta Kotowicz for the remainder of the 2023-2024 school year. This will be unpaid leave.

B) Appointments

- 1) Instructional/Professional
 - a) Approval of the following resolution for Probationary Appointment:
 Upon Recommendation of the Superintendent, and on motion of _____,
 seconded by _____, the following probationary appointment is hereby made:
 Name of Appointee: Nycole Wayman
 Tenure Area: Licensed Teaching Assistant
 Date of commencement of probationary appointment: January 04, 2024
 Expiration date of appointment: January 04, 2028
 Certification status: Licensed Teaching Assistant
- 2) Extra-curricular and Co-curricular
 - a) Approval of the appointment of Rachel Scott to the position of Junior Class Advisor for the 2023-2024 school year. The stipend for this is per the current CVTA contract.
 - b) Approval of the appointment of Reese Thorsland to the position of Elementary Coding Club Advisor for the 2023-2024 school year. The stipend for this position will be \$1,336.00 prorated.
 - c) Approval of the appointment of Kacie Hymers to the position of Assistant Girls Modified Basketball Coach for the 2023-2024 school year. There is no stipend for this position.
- 3) Non-Instructional - None at this time
- 4) Contractual - None at this time
- 5) Substitute Teachers/Aides
 - a) Approval of the appointment of Justine Lubbers to the position of Substitute/Teacher Aide effective January 04, 2023.
 - b) Approval of the retroactive appointment of Savannah Dickerson to the position of Long-Term Substitute for 5/6 grade Social Studies at a daily rate of \$225.00.
- 6) Retirement(s) - None at this time
- 7) Appointment(s) to Tenure - None at this time
- 8) Other
 - a) CROP:
Peer Tutor – Kaden Bailey

VII. ADMINISTRATIVE REPORTS

- A) Superintendent's Report - To Be Determined
- B) Principal's Report - To Be Determined
- C) Department Report
 - Robotics – D. Thorsland
 - Coding Club – R. Thorsland

VIII. ACTION / DISCUSSION ITEMS

- A) Approval of a MOA between Charlotte Valley Central School and Charlotte Valley Teacher's Association regarding Long Term Care Benefit.
- B) Approval of the 1st reading of Policy #103 – Workplace Violence Prevention Policy, waive the additional two readings and approve said Policy.
- C) Approval of the following Resolution Authorizing the Transfer of Funds to Pay For Smart School Expenditures:
 WHEREAS, the voters of the State of New York have approved the Smart Schools Bond Act used in connection therewith, for technology use in Smart Schools Capital Project of the District,

at a maximum estimated cost of \$475,003 in a vote held on November 4, 2014, and WHEREAS, the Board of Education wishes to find this purchase with unappropriated (unassigned) fund balance as of January 5, 2024 rather than to finance a portion of this purchase, NOW, THEREFORE, be it

RESOLVED, that the Board of Education hereby authorize (commits) the budget transfer of \$16,485.65 from unappropriated (unassigned) fund balance as of January 5, 2024 to A9950 900 00 (transfer to capital) in order to pay for the technology related expenses in the 2023-24 school year.

- D) Potential approval of the Management Letter Response and Corrective Action Plan to the recommendations made in the Management Letter included in the June 30, 2023 Audited Financial Statements and Supplementary Information and the June 30, 2023 Audit of the Fund Balance-Cash Basis of the Extraclassroom Activity Funds prepared by Raymond G. Preusser CPA.

IX. EXECUTIVE SESSION

- A) Enter into Executive Session

- 1.) Items pertaining to a collective bargaining agreement, the appointment, discipline or continued employment of an individual or individuals.

X. CORRESPONDENCE & INFORMATIONAL ITEMS

- A)

XI. FUTURE MEETING DATES

- A) February 1, 2024 – BOE Meeting

XII. ADJOURN REGULAR MEETING